

## GENERAL INFORMATION ABOUT ROOM REQUEST

- 1- You have 3 options in the room request form.
- 2- 2- If you do not prefer your own room during the placement, the date and time when you press the "Send" button will be taken as basis.
- 3- Please do not forget to write the room you want most according to your first choice.
- 4- If you want to make room change, you can write your own room to your third preference in case you cannot settle your first and second preferences.
- 5- The facade and floor options of the room type you choose are arranged based on the existing floor plan. (For example, when you select a 2B type room, if the 1 st floor does not appear, it means that there is no room of that type on that floor. The same is also applied for the facade option).
- 6- If you do not make a choice in the facade and floor options when creating a room request, you will be placed in a room that is appropriate according to the current floor and facade order.
- 7- To the attention of our students who want to stay in the same room together;
  - Do not forget to fill in the last part of the form with whom you want to stay.
  - You must have the same room order with the person you requested to stay in the same room on your forms.
  - You need to create your form on the same date and time.
- 8- 8- Except for the above, you can write your requests to the 'Note' section.